



## Discipline Guidelines

This page presents several guidelines, which students are expected to follow while attending the outdoor program. They will be presented to the students, and if there is any conflict with your school's standards of conduct, please let us know. We appreciate your assistance in enforcing these guidelines with your students.

### General Guidelines

The following guidelines will help us live as an encouraging community:

1. Be respectful of people and property.
2. Be on time and prepared for activities.
3. Stay within the boundaries.
4. Telephones are reserved for emergency use only.
5. There are to be no cabin raids, pillow fights, pranks, etc.
6. Conserve water during showers.
7. Cabins need to be free of food, gum and drinks (water is OK).
8. Have FUN!

### Discipline Process

#### Step 1 – Warning

The student first receives a verbal **warning** regarding his or her behavior if he or she is outside of program guidelines. Communicate the program's expectations and the reason why he or she should not behave the way he or she is behaving. In the warning, let the student know that if he or she continues to misbehave after being warned, there will be a **consequence conversation**. Let the student know that you are on their side, and that you do not want to see that happen because **you want him or her to have a great time** while they are here.

## **Step 2 – Minor Consequence**

If the student misbehaves in the same way after being warned, let him or her know that it is “**time to talk consequences.**” This conversation can either happen immediately, or at the dining hall before or after a meal. Let the student know that choosing a minor consequence will help him or her **avoid being removed** from something bigger, for example: archery, rock wall, animal presentation, skit night, etc. Allow the student to choose a consequence from the list of **Approved Minor Consequences** below. When a minor consequence has been decided, it must be communicated with OE Leadership.

### Approved Minor Consequences (student’s choice)

1. Miss out on a dessert
2. Sit out during a game
3. Write an apology letter

## **Step 3 – Major Consequence**

When a minor consequence is ineffective in correcting a student’s behavior, a major consequence is given out. During a major consequence, a student is removed from a large element of the program such as: archery, rock wall, animal presentation, skit night, etc. Sometimes, it is necessary to communicate with the school’s principal beforehand; therefore, major consequences must **ONLY** be given to students by teachers or OE Leadership.

## **Step 4 – Go Home**

When a major consequence does not correct a student’s behavior, the TPOE program recommends the student leave the program. Sometimes, school administrators will disagree with this recommendation and allow the student to stay. In this case, the student will stay in their cabin overnight, but will remain with his or her teacher for the duration of the week.